**Status on WP2 and WP5 activities**

**D5.4 – Project Documentation**

**Veronique Parerau**

**17.11.2017**

**Work package 2**

Master program realization

Deliverable D2.1

Master programme structure and content design

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expected Deliverable/Results/**  **Outcomes** | Work Package and Outcome ref.nr | 2.1. | | | |
| Title | Master programme structure and content design | | | |
| Type | ☐ Teaching material  ☐ Learning material  ☐ Training material | | ☐ Event  X Report  ☐ Service/Product | |
| Description | A detailed list of the topics of interest being subject of the master course program will be included in this report. Specifically, the document will outline the program content being common to both of the profiles and detail medical and engineering study plans. This will have to take into account the specific priorities of Uzbekistan in terms of specialists trained within higher education, based on the demand and need for them  within the economy and within other areas of public life. | | | |
| Due date | 14/10/2016 | | | |
|  | Languages | EN | | | |
| **Target groups** | X Teaching staff  X Students  X Trainees  ☐ Administrative staff  ☐ Technical staff  ☐ Librarians  ☐ Other | | | | |
| *If you selected 'Other', please identify these target groups.*  *(Max. 250 characters)* | | | | |
| **Dissemination level** | ☐ Department / Faculty ☐ Institution | | ☐ Local  ☐ Regional | | ☐ National  X International |

Description:

A detailed list of the topics of interest being subject of the master course program will be included in this report. Specifically, the document will outline the program content being common to both of the profiles and detail medical and engineering study plans. This will have to take into account the specific priorities of Uzbekistan in terms of specialists trained within higher education, based on the demand and need for them within the economy and within other areas of public life.

Partners involved:

UNIPEMC will supervise the design of master program structure and content (D 2.1).

UNISANN will have an important role in the definition of the contents of the master program (D 2.1).

VILNUNI, MEDUPLO, ESPRM, PLUX, TASHUIT, TASPEMI will work on the definition of the contents of the master program (D 2.1).

History:

The Master programme implemented at UNIPEMC in the same area was presented during the consortium meeting in July 2016 in Benevento.

Partners started discussing about the design of the new Uzbek Master programme during the consortium meeting in Tashkent in November 2016 but involved partners had hard time to go on their own way as the coordinator was requesting the programme structure before they define objectives, learning outcomes and content.

The preliminary draft of the Master programme was sent to the consortium by e-mail on november 17th, 2016.

The UZ partners analysed topics and subjects, and prepared a table of comparative analysis, which circulated in the consortium on the january 7th,2017.

A teleconference held on january 26th,2017 between UNIPEMC and concerned UZ partners helped refine the definition of the topics of interest and student pathways for engineers and medical students.

UZ partners further detailed their new Master programme.

Status:

First version drafted by UNIPEMC, TUIT, TUIT Karshi branch, TPMI: Please find here attached again with proper presentation the document describing the Master topics for engineering students and for medical students.

Waiting for contributions/amendments/revisions of partners involved: UNISANN, VILNUNI, MEDUPLO, ESPRM, PLUX, TASHUIT, TASPEMI, so to start the peer-review process before submission to EACEA.

Deliverable D2.2

ECTS recognition of the master

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expected Deliverable/Results/**  **Outcomes** | Work Package and Outcome ref.nr | 2.2. | | | |
| Title | ECTS recognition of the master | | | |
| Type | ☐ Teaching material  ☐ Learning material  ☐ Training material | | ☐ Event  ☐ Report  X Service/Product | |
| Description | The evaluation of the workload required to achieve the objectives of the master course program (objectives specified in terms of the learning outcomes and competences to be acquired) will be done in order to define the recognition of ECTS. A Diploma Supplement will be designed to provide a standardized description of the nature, level, context, content and status of the master. | | | |
| Due date | 14/10/2016 | | | |
|  | Languages | EN | | | |
| **Target groups** | X Teaching staff  X Students  X Trainees  X Administrative staff  ☐ Technical staff  ☐ Librarians  ☐ Other | | | | |
| *If you selected 'Other', please identify these target groups.*  *(Max. 250 characters)* | | | | |
| **Dissemination level** | ☐ Department / Faculty ☐ Institution | | ☐ Local  ☐ Regional | | ☐ National  X International |

Description:

The evaluation of the workload required to achieve the objectives of the master course program (objectives specified in terms of the learning outcomes and competences to be acquired) will be done in order to define the recognition of ECTS. A Diploma Supplement will be designed to provide a standardized description of the nature, level, context, content and status of the master.

Partners involved:

TASHUIT, TUITKAB, TASPEMI, NUKPEMI, CEMRU will give their contribution to the recognition of the master program in terms of ECTS credits (D 2.2).

History:

Although not involved in this deliverable, Véronique Perdereau, UNIPEMC, made a presentation entitled “Module approach and ECTS system for Master degrees in Bologna declaration signed countries, the UNIPEMC example” during the consortium meeting in Tashkent on November 2016 to explain UZ partners how ECTS recognition and diploma supplement are implemented in Europe. UZ partners realized that their universities are still not ready to deliver credits.

UZ partners presented during the same meeting the document their universities provide to the students on a regular basis. It looks already very similar to a diploma supplement as it details the list of courses taken by a student, the subjects and activities for each of them, the period (semester) they are taught, the nature of the teaching activities including self-preparation and the workload in hours corresponding to each unit of the Master degree they are delivered. A similar document was later prepared for the new Master programme and presented by UZ partners during the consortium meeting in Paris, in April 2017.

Status:

First version drafted by Véronique Perdereau, UNIPEMC

Waiting for contributions/amendments/revisions of partners involved: TASHUIT, TUITKAB, TASPEMI, NUKPEMI, CEMRU, so to start the peer-review process before submission to EACEA.

Deliverable D2.3

Educational material for the master program

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expected Deliverable/Results/**  **Outcomes** | Work Package and Outcome ref.nr | 2.3. | | | |
| Title | Educational material for the master program | | | |
| Type | X Teaching material  ☐ Learning material  ☐ Training material | | ☐ Event  ☐ Report  ☐ Service/Product | |
| Description | One output of the WP.2 activities will be the teaching material. These contents, provided as presentation slides, booklets and lecture notes, will be realized mainly by the partners staff. In some cases, professional translation of the produced teaching contents will be necessary. | | | |
| Due date | 14/10/2016 | | | |
|  | Languages | EN, UZ | | | |
| **Target groups** | X Teaching staff  X Students  X Trainees  X Administrative staff  ☐ Technical staff  ☐ Librarians  ☐ Other | | | | |
| *If you selected 'Other', please identify these target groups.*  *(Max. 250 characters)* | | | | |
| **Dissemination level** | ☐ Department / Faculty ☐ Institution | | ☐ Local  ☐ Regional | | ☐ National  X International |

Description:

One output of the WP.2 activities will be the teaching material. These contents, provided as presentation slides, booklets and lecture notes, will be realized mainly by the partners’ staff. In some cases, professional translation of the produced teaching contents will be necessary.

Partners involved:

All EU partners will produce the teaching material for the master (D 2.3).

CEMRU and RSSPMCTR will take part in the translation of the education material for the master into Uzbek (D 2.3).

History:

UNIPEMC provided UZ partners, after the teleconference held on january 26th,2017, with teaching unit description files containing a detailed description of objectives, components and content of suggested each course. Reference books were also provided.

During the consortium meeting in Paris in April 2017, teachers from UNIPEMC presented their course content and material, and provided the UZ partners with their slides.

Finalizing teaching material requires however training UZ teachers, taking into account the background knowledge they are providing to their students before they start the Master programme, and adapting content to the specific equipment they will be using in their universities.

Status:

Delayed due to project delays

This deliverable is delayed until the equipment is installed and ready to use at UZ universities, and the UZ partners complete their training periods at EU universities.

We are additionally expecting contributions from all EU partners to the preparation of course material. CEMRU and RSSPMCTR will translate afterwards.

Deliverable D2.4

Lecturer selection

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expected Deliverable/Results/**  **Outcomes** | Work Package and Outcome ref.nr | 2.4. | | | |
| Title | Lecturer selection | | | |
| Type | ☐ Teaching material  ☐ Learning material  ☐ Training material | | ☐ Event  X Report  ☐ Service/Product | |
| Description | The teaching modules will be assigned directly to lecturers from the EU and UZ partners. A report about the recruitment of the staff for the master lectures will be produced to detail the choices and experiences of the selected staff. The teachers will be coordinated by the UZ Universities to produce a detailed calendar of the lessons and activities of the master program. All these data will be included in the report. | | | |
| Due date | 14/10/2016 | | | |
|  | Languages | EN | | | |
| **Target groups** | ☐ Teaching staff  ☐ Students  ☐ Trainees  ☐ Administrative staff  ☐ Technical staff  ☐ Librarians  X Other | | | | |
| *If you selected 'Other', please identify these target groups.*  *(Max. 250 characters)*  Project staff from EU and UZ Partners. | | | | |
| **Dissemination level** | ☐ Department / Faculty ☐ Institution | | ☐ Local  ☐ Regional | | ☐ National  X International |

Description:

The teaching modules will be assigned directly to lecturers from the EU and UZ partners. A report about the recruitment of the staff for the master lectures will be produced to detail the choices and experiences of the selected staff. The teachers will be coordinated by the UZ Universities to produce a detailed calendar of the lessons and activities of the master program. All these data will be included in the report.

Partners involved:

UNIPEMC will be engaged in the selection and coordination of teachers (D 2.4).

All partners except CEMRU and RSSPMCTR will have a role in coordinating the teachers (D 2.4).

History:

To my best knowledge, UZ partners are waiting for training periods at EU universities to recruit their lecturers.

Status:

Delayed due to project delays

I kindly ask UZ partners to tell us about the recruitment process.

Deliverable D2.5

Enrolment process

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expected Deliverable/Results/**  **Outcomes** | Work Package and Outcome ref.nr | 2.5. | | | |
| Title | Enrolment process | | | |
| Type | ☐ Teaching material  ☐ Learning material  ☐ Training material | | ☐ Event  X Report  ☐ Service/Product | |
| Description | The enrollment process will start with the emission of a public call, followed by an interview phase to select the 12 most motivated candidates willing to work in rehabilitation field with specific technological tools: 6 of them will be selected from applicants having majored in technical fields (e.g., engineering, computer science, etc.), as many from medical major applicants. Eight additional persons, selected among the internal personnel working at TASHUIT, TUITKAB, TASAPEMI and NUKPEMI (two persons per each), will be recruited as trainees, who, once completed the master course, will constitute the OCDTRs staff.  A document will report on the enrollment process. | | | |
| Due date | 14/10/2016 | | | |
|  | Languages | EN | | | |
| **Target groups** | ☐ Teaching staff  ☐ Students  ☐ Trainees  ☐ Administrative staff  ☐ Technical staff  ☐ Librarians  X Other | | | | |
| *If you selected 'Other', please identify these target groups.*  *(Max. 250 characters)*  Project staff from EU and UZ Partners. | | | | |
| **Dissemination level** | ☐ Department / Faculty ☐ Institution | | ☐ Local  ☐ Regional | | x National  ☐ International |

Description:

The enrolment process will start with the emission of a public call, followed by an interview phase to select the 12 most motivated candidates willing to work in rehabilitation field with specific technological tools: 6 of them will be selected from applicants having majored in technical fields (e.g., engineering, computer science, etc.), as many from medical major applicants. Eight additional persons, selected among the internal personnel working at TASHUIT, TUITKAB, TASAPEMI and NUKPEMI (two persons per each), will be recruited as trainees, who, once completed the master course, will constitute the OCDTRs staff.

A document will report on the enrolment process.

Partners involved:

TUITKAB, TASPEMI, NUKPEMI, CEMRU and RSSPMCTR (all UZ partners) will give contribution to the attendees recruitment process (D 2.5).

History:

The TechReh project started with 10 months delay, in July 2016 instead of October 2015. Before enrolling students to the Master programme, the programme has to be designed and accredited. Due to the imposed timeline by the Uzbek ministry for the accreditation process, it became rapidly clear that the Master programme could not be implemented before the academic year 2018-2019. Starting the enrolment process before next spring therefore does not make sense.

Status:

Delayed due to project delays.

Will be prepared when UZ partners are ready to enrol students.

**Work package 5**

Quality plan

Deliverable D5.1

Quality manual

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expected Deliverable/Results/**  **Outcomes** | Work Package and Outcome ref.nr | 5.1. | | | |
| Title | Quality manual | | | |
| Type | ☐ Teaching material  ☐ Learning material  ☐ Training material | | ☐ Event  X Report  ☐ Service/Product | |
| Description | Quality criteria and indicators.  Quality procedures for each project activity. | | | |
| Due date | 14/01/2016 | | | |
|  | Languages | UZ, EN | | | |
| **Target groups** | ☐ Teaching staff  ☐ Students  ☐ Trainees  ☐ Administrative staff  ☐ Technical staff  ☐ Librarians  X Other | | | | |
| *If you selected 'Other', please identify these target groups.*  *(Max. 250 characters)*  Project staff of UZ and EU partners. | | | | |
| **Dissemination level** | ☐ Department / Faculty ☐ Institution | | ☐ Local  ☐ Regional | | ☐ National  X International |

Description:

Quality criteria and indicators.

Quality procedures for each project activity.

Partners involved:

“UNIPEMC will take advantage of its experience to supervise WP.5 activities, in particular the design of the quality system (D 5.1) along with VILNUNI and MEDUPLO.”

History:

The first draft of this deliverable was presented at the kick-off meeting, in July 2016 in Benevento. Some questions were raised to collaboratively define quality standards and criteria in particular, needing decisions to be taken by the consortium.

I sent to the coordinator an email beginning of March 2017 to recall that I was still needing agreement on quality criteria and measures before I finalize the quality manual, which I recalled again in July.

Status:

First draft: You will find attached a complete draft where I decided by myself on measures and actions for quality control.

Waiting for contributions/amendments/revisions of partners involved: VILNUNI and MEDUPLO, so to start the peer-review process before submission to EACEA.