

Francesco Lamonaca

Da: Danielle.PICOT@ec.europa.eu
Inviato: lunedì 2 marzo 2020 14:35
A: flamonaca@unisannio.it
Cc: daponte@unisannio.it; sara.furno@unisannio.it; Piia.HEINAMAKI@ec.europa.eu
Oggetto: RE: CBHE Project 561621 - Request for supporting documentation - #25

Dear Francesco,

Thank you for the supporting documents.
I will now be able to close the financial analysis of your file.

Kind regards,
Danielle

From: Francesco Lamonaca <flamonaca@unisannio.it>
Sent: Monday, March 2, 2020 11:47 AM
To: PICOT Danielle (EACEA) <Danielle.PICOT@ec.europa.eu>
Cc: Pasquale Daponte <daponte@unisannio.it>; Sara Furno <sara.furno@unisannio.it>; HEINAMAKI Piia (EACEA) <Piia.HEINAMAKI@ec.europa.eu>
Subject: CBHE Project 561621 - Request for supporting documentation - #25

Dear Danielle,

as promised, please find attache the contract for Davron (P12_SC2+TS2).
Please, confirm the receipt of all the requested documents.

Thank you for your kind support,
Warm regards,
Francesco

Il giorno ven 21 feb 2020 alle ore 15:14 <Danielle.PICOT@ec.europa.eu> ha scritto:

Dear Francesco,

Thank you for the documents.

Please note that the contract for P12_SC2+TS2 is missing.

I also still need the contract signed for Mr Ozodjon Haydarov.

As soon as I will get this last information I will be able to close the financial analysis of your file.

For the time being, the analysis is suspended and will start again once the requested clarifications and supporting documents received. We kindly ask you to send the requested supporting documents for the 7th of February 2020 at the latest in order to be able to close the file.

Should you have any queries, please feel free to contact us.

Kind regards,

Danielle

From: Francesco Lamonaca <flamonaca@unisannio.it>
Sent: Wednesday, February 19, 2020 1:00 PM
To: PICOT Danielle (EACEA) <Danielle.PICOT@ec.europa.eu>
Cc: Pasquale Daponte <daponte@unisannio.it>; Sara Furno <sara.furno@unisannio.it>; HEINAMAKI Piia (EACEA) <Piia.HEINAMAKI@ec.europa.eu>
Subject: Re: CBHE Project 561621 - Request for supporting documentation - #23

Dear Danielle,

as promised, please find attached the supporting documents of:

- P12_SC2+TS2

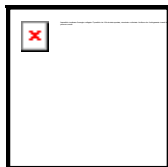
Please, confirm the receipt of all documents you have requested.

Thank you for your kind support,

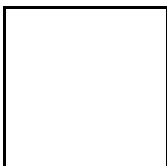
Warm regards,

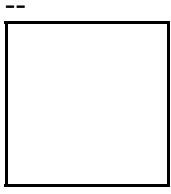
Francesco

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Francesco Lamonaca

Da: Danielle.PICOT@ec.europa.eu
Inviato: lunedì 2 marzo 2020 14:35
A: flamonaca@unisannio.it
Cc: daponte@unisannio.it; sara.furno@unisannio.it; Piia.HEINAMAKI@ec.europa.eu
Oggetto: RE: CBHE Project 561621 - Request for supporting documentation - #25

Dear Francesco,

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I will now be able to close the financial analysis of your file.

Kind regards,
Danielle

From: Francesco Lamonaca <flamonaca@unisannio.it>
Sent: Monday, March 2, 2020 11:47 AM
To: PICOT Danielle (EACEA) <Danielle.PICOT@ec.europa.eu>
Cc: Pasquale Daponte <daponte@unisannio.it>; Sara Furno <sara.furno@unisannio.it>; HEINAMAKI Piia (EACEA) <Piia.HEINAMAKI@ec.europa.eu>
Subject: CBHE Project 561621 - Request for supporting documentation - #25

Dear Danielle,

as promised, please find attache the contract for Davron (P12_SC2+TS2).
Please, confirm the receipt of all the requested documents.

Thank you for your kind support,
Warm regards,
Francesco

Il giorno ven 21 feb 2020 alle ore 15:14 <Danielle.PICOT@ec.europa.eu> ha scritto:

Dear Francesco,

Thank you for the documents.

Please note that the contract for P12_SC2+TS2 is missing.

I also still need the contract signed for Mr Ozodjon Haydarov.

As soon as I will get this last information I will be able to close the financial analysis of your file.

For the time being, the analysis is suspended and will start again once the requested clarifications and supporting documents received. We kindly ask you to send the requested supporting documents for the 7th of February 2020 at the latest in order to be able to close the file.

Should you have any queries, please feel free to contact us.

Kind regards,

Danielle

From: Francesco Lamonaca <flamonaca@unisannio.it>
Sent: Wednesday, February 19, 2020 1:00 PM
To: PICOT Danielle (EACEA) <Danielle.PICOT@ec.europa.eu>
Cc: Pasquale Daponte <daponte@unisannio.it>; Sara Furno <sara.furno@unisannio.it>; HEINAMAKI Piia (EACEA) <Piia.HEINAMAKI@ec.europa.eu>
Subject: Re: CBHE Project 561621 - Request for supporting documentation - #23

Dear Danielle,

as promised, please find attached the supporting documents of:

- P12_SC2+TS2

Please, confirm the receipt of all documents you have requested.

Thank you for your kind support,

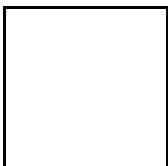
Warm regards,

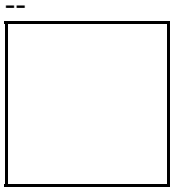
Francesco

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Francesco Lamonaca

Da: Danielle.PICOT@ec.europa.eu
Inviato: venerdì 21 febbraio 2020 15:15
A: flamonaca@unisannio.it
Oggetto: RE: CBHE Project 561621 - Request for supporting documentation - #23

Dear Francesco,

Thank you for the documents.

Please note that the contract for P12_SC2+TS2 is missing.

I also still need the contract signed for Mr Ozodjon Haydarov.

As soon as I will get this last information I will be able to close the financial analysis of your fiile.

For the time being, the analysis is suspended and will start again once the requested clarifications and supporting documents received. We kindly ask you to send the requested supporting documents for the 7th of February 2020 at the latest in order to be able to close the file.

Should you have any queries, please feel free to contact us.

Kind regards,

Danielle

From: Francesco Lamonaca <flamonaca@unisannio.it>
Sent: Wednesday, February 19, 2020 1:00 PM
To: PICOT Danielle (EACEA) <Danielle.PICOT@ec.europa.eu>
Cc: Pasquale Daponte <daponte@unisannio.it>; Sara Furno <sara.furno@unisannio.it>; HEINAMAKI Piia (EACEA) <Piia.HEINAMAKI@ec.europa.eu>
Subject: Re: CBHE Project 561621 - Request for supporting documentation - #23

Dear Danielle,

as promised, please find attached the supporting documents of:

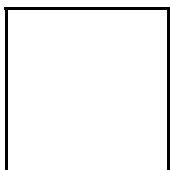
- P12_SC2+TS2

Please, confirm the receipt of all documents you have requested.

Thank you for your kind support,

Warm regards,
Francesco

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Francesco Lamonaca

Da: Danielle.PICOT@ec.europa.eu
Inviato: martedì 11 febbraio 2020 08:16
A: francesco.lamonaca.unisannio@gmail.com; flamonaca@unisannio.it
Cc: daponte@unisannio.it; sara.furno@unisannio.it
Oggetto: RE: CBHE Project 561621 - Request for supporting documentation - #20

Dear Francesco,

They were not in my previous mail but in the first request of documents.

Have a nice day
Danielle

From: Francesco Lamonaca <francesco.lamonaca.unisannio@gmail.com>
Sent: Monday, February 10, 2020 6:23 PM
To: PICOT Danielle (EACEA) <Danielle.PICOT@ec.europa.eu>; flamonaca@unisannio.it
Cc: daponte@unisannio.it; sara.furno@unisannio.it
Subject: R: CBHE Project 561621 - Request for supporting documentation - #20

Dear Danielle,

Thank you very much,
As soon as possible I'll send you the Staff cost supporting documents you have point out.
Just a question, these Staff costs references where not included in your previous mails, is it correct?

Thank you for your support,
Warm regards,
Francesco

Da: Danielle.PICOT@ec.europa.eu [<mailto:Danielle.PICOT@ec.europa.eu>]
Inviato: lunedì 10 febbraio 2020 10:53
A: flamonaca@unisannio.it
Cc: daponte@unisannio.it; sara.furno@unisannio.it
Oggetto: RE: CBHE Project 561621 - Request for supporting documentation - #20

Dear Francesco,

Thank you for all the supporting documents.
I will wait for the Equipment documentation.
Please note that the supporting documents for the following Staff costs references are also still missing:

P11_2016_SC+TS Ozodjon Haydarov

P11_2016_SC+TS Ozodjon Haydarov
P11_2016_SC+TS Ozodjon Haydarov

P11_2016_SC+TS Ozodjon Haydarov

P11_2017_SC+TS Ozodjon Haydarov
P11_2017_SC+TS Ozodjon Haydarov

P11_2018_SC+TS Ozodjon Haydarov
P11_2018_SC+TS Ozodjon Haydarov
P11_2018_SC+TS Ozodjon Haydarov
P12_SC2+TS2 Davron Muminov
P12_SC2+TS2 Davron Muminov
P12_SC2+TS2 Davron Muminov
P12_SC2+TS2 Davron Muminov
P12_SC2+TS2 Davron Muminov

For the time being, the analysis is suspended and will start again once the requested clarifications and supporting documents received. We kindly ask you to send the requested supporting documents for the 7th of February 2020 at the latest in order to be able to close the file.

Should you have any queries, please feel free to contact us.

Kind regards,

Danielle Picot

From: Francesco Lamonaca <flamonaca@unisannio.it>
Sent: Friday, February 7, 2020 5:58 PM
To: PICOT Danielle (EACEA) <Danielle.PICOT@ec.europa.eu>
Cc: Pasquale Daponte <daponte@unisannio.it>; Sara Furno <sara.furno@unisannio.it>; HEINAMAKI Piia (EACEA) <Piia.HEINAMAKI@ec.europa.eu>
Subject: RE: CBHE Project 561621 - Request for supporting documentation - #20

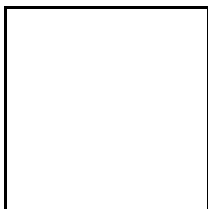
Dear Danielle,

This is the email#20 that is the last for the moment, as soon as will receive the Equipment documentation we will send it to you.

Warm regards,

Francesco

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Francesco Lamonaca

Da: Danielle.PICOT@ec.europa.eu
Inviato: lunedì 10 febbraio 2020 10:53
A: flamonaca@unisannio.it
Cc: daponte@unisannio.it; sara.furno@unisannio.it
Oggetto: RE: CBHE Project 561621 - Request for supporting documentation - #20

Dear Francesco,

Thank you for all the supporting documents.

I will wait for the Equipment documentation.

Please note that the supporting documents for the following Staff costs references are also still missing:

P11_2016_SC+TS Ozodjon Haydarov

P11_2016_SC+TS Ozodjon Haydarov

P11_2016_SC+TS Ozodjon Haydarov

P11_2016_SC+TS Ozodjon Haydarov

P11_2017_SC+TS Ozodjon Haydarov

P11_2017_SC+TS Ozodjon Haydarov

P11_2018_SC+TS Ozodjon Haydarov

P11_2018_SC+TS Ozodjon Haydarov

P11_2018_SC+TS Ozodjon Haydarov

P12_SC2+TS2 Davron Muminov

P12_SC2+TS2 Davron Muminov

P12_SC2+TS2 Davron Muminov

P12_SC2+TS2 Davron Muminov

P12_SC2+TS2 Davron Muminov

For the time being, the analysis is suspended and will start again once the requested clarifications and supporting documents received. We kindly ask you to send the requested supporting documents for the 7th of February 2020 at the latest in order to be able to close the file.

Should you have any queries, please feel free to contact us.

Kind regards,

Danielle Picot

From: Francesco Lamonaca <flamonaca@unisannio.it>

Sent: Friday, February 7, 2020 5:58 PM

To: PICOT Danielle (EACEA) <Danielle.PICOT@ec.europa.eu>

Cc: Pasquale Daponte <daponte@unisannio.it>; Sara Furno <sara.furno@unisannio.it>; HEINAMAKI Piia (EACEA) <Piia.HEINAMAKI@ec.europa.eu>

Subject: RE: CBHE Project 561621 - Request for supporting documentation - #20

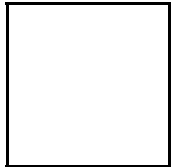
Dear Danielle,

This is the email#20 that is the last for the moment, as soon as will receive the Equipment documentation we will send it to you.

Warm regards,

Francesco

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Francesco Lamonaca

Da: Danielle.PICOT@ec.europa.eu
Inviato: venerdì 24 gennaio 2020 09:57
A: flamonaca@unisannio.it
Cc: daponte@unisannio.it; Pii.HEINAMAKI@ec.europa.eu;
antonio.scianguetta@unisannio.it; mottola@unisannio.it
Oggetto: RE: CBHE Project 561621 - Request for supporting documentation

Dear Francesco,

Thank you for the documents.

Here are my comments:

Staff costs:

Ref. No 3421704-3, Ref. No3421704-7	Raimundas Venskaitis	The contract with the University is still missing
Ref. No 3421704-3, Ref. No3421704-7	Raimundas Venskaitis	The contract with the University is still missing
Ref. No3421704-10, Ref. No3421704-14	Raimundas Venskaitis	The contract with the University is still missing

Travel costs:

Ref 2	boarding passes and flight invoice are missing as well as proof of attendance in meetings and/or events, agendas, tangible outputs/products, minutes of meetings
P7_TS4	Boarding passes are missing
P10_TS5_2017	The boarding passes are unreadable, could you please resend them? Proof of attendance in meetings and/or events, agendas, tangible outputs/products, minutes of meetings are missing.
P7_Karshi_Mar	Boarding passes are missing
P7_Internship1_Shu	Boarding passes are missing
P7_Internship3_Rak	Boarding passes are missing
P8_Internship1_Sherb	Proof of attendance in meetings and/or events, agendas, tangible outputs/products, minutes of meetings are missing
P8_Internship2_Bek	Proof of attendance in meetings and/or events, agendas, tangible outputs/products, minutes of meetings are missing
P8_Internship4_Bobur	Proof of attendance in meetings and/or events, agendas, tangible outputs/products, minutes of meetings are missing
P8_Internship5_Kuadrat	Proof of attendance in meetings and/or events, agendas, tangible outputs/products, minutes of meetings are missing
P8_Internship6_Kuadrat	Proof of attendance in meetings and/or events, agendas, tangible outputs/products, minutes of meetings are missing
P9_Internship1	Flight invoice is missing as well as proof of attendance in meetings and/or events, agendas, tangible outputs/products, minutes of meetings

Equipment:

E1	28/09/17	Laboratory equipment	The 3 offers are still missing.
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For the time being, the analysis is suspended and will start again once the requested clarifications and supporting documents received. We kindly ask you to send the requested supporting documents for the 7th of February 2020 at the latest in order to be able to close the file.

Should you have any queries, please feel free to contact us.

Kind regards,

Danielle Picot

From: Francesco Lamonaca <flamonaca@unisannio.it>

Sent: Wednesday, January 22, 2020 2:55 PM

To: PICOT Danielle (EACEA) <Danielle.PICOT@ec.europa.eu>

Cc: Pasquale Daponte <daponte@unisannio.it>; HEINAMAKI Piia (EACEA) <Piia.HEINAMAKI@ec.europa.eu>; Antonio Scianguetta <antonio.scianguetta@unisannio.it>; Pierangela Mottola <mottola@unisannio.it>

Subject: Re: CBHE Project 561621 - Request for supporting documentation

Dear Mrs Picot,

I'm Francesco Lamonaca, associate professor of electric and electronic measurements working with prof. Daponte.

On behalf of Prof. Daponte, I'm sending you the required files, please find attached. In order to make easy the understanding of the files, I've renamed them by adding on the begin the category at whom they refers.

Please do not hesitate to contact me if you have any questions,

Best regards,
Francesco

Il giorno mar 21 gen 2020 alle ore 11:34 <Danielle.PICOT@ec.europa.eu> ha scritto:

Dear Mr Daponte,

Unfortunately I cannot open the documents. Could you please resend them?

Kind regards,

Danielle

From: Pasquale Daponte <daponte@unisannio.it>
Sent: Sunday, January 19, 2020 11:33 AM
To: PICOT Danielle (EACEA) <Danielle.PICOT@ec.europa.eu>
Cc: HEINAMAKI Pii (EACEA) <Pii.HEINAMAKI@ec.europa.eu>; antonio.scianguetta@unisannio.it;
Piera Mottola <mottola@unisannio.it>; Francesco Lamonaca <flamonaca@unisannio.it>
Subject: CBHE Project 561621 - Request for supporting documentation

Dear Dr D.Picot,

thank you for your email.

You will find attached the requested information.

Please, do not hesitate to contact us for further information.

Kind Regards

Pasquale Daponte

----- Messaggio Inoltrato -----

Oggetto: RE: CBHE Project 561621 - Request for supporting documentation
Data: Thu, 16 Jan 2020 08:49:41 +0000
Mittente: Danielle.PICOT@ec.europa.eu
A: daponte@unisannio.it, Pii.HEINAMAKI@ec.europa.eu

Dear Mr Daponte,

As of today, I still have not hear from you. Therefore, I would be very grateful if you could send le the requested information by the 20th of January at the latest.

Kind regards,

Danielle Picot

From: PICOT Danielle (EACEA)
Sent: Friday, November 22, 2019 11:12 AM
To: 'Pasquale Daponte' <daponte@unisannio.it>
Subject: RE: CBHE Project 561621 - Request for supporting documentation

Dear Mr. Daponte,

I am taking over the financial analysis of your file from my colleague Mr. Herman.

Here are my comments following the reception of your supporting documents:

Staff costs:

Ref. No 3421704-3, Ref. No3421704- 7	Timesheet not dated. The contract with the University is missing
Ref. No 3421704-3, Ref. No3421704- 7	Timesheet not dated. The contract with the University is missing
Ref. No3421704- 10, Ref. No3421704- 14	The contract with the University is missing

Travel costs:

P1_TS7

Proof of
attendance in
meetings and/or
events, agendas,
tangible
outputs/products,
minutes of

meetings are missing

P1_TS12

Proof of attendance in meetings and/or events, agendas, tangible outputs/products, minutes of meetings are missing

P1_TS20

Proof of attendance in meetings and/or events, agendas, tangible outputs/products, minutes of meetings are missing

P2-travel-3

Proof of attendance in meetings and/or events, agendas, tangible outputs/products, minutes of meetings are missing

P2-travel-3bis

Proof of attendance in meetings and/or events, agendas, tangible outputs/products, minutes of meetings are missing

P2-travel-4bis

Proof of attendance in meetings and/or events, agendas, tangible

outputs/products,
minutes of
meetings are
missing

P4_TS4

Proof of
attendance in
meetings and/or
events, agendas,
tangible
outputs/products,
minutes of
meetings are
missing

P4_TS4

Proof of
attendance in
meetings and/or
events, agendas,
tangible
outputs/products,
minutes of
meetings are
missing

P4_TS3

Attendee list is
missing.

Ref 2

boarding passes
and flight invoice
are missing as
well as proof of
attendance in
meetings and/or
events, agendas,
tangible
outputs/products,
minutes of
meetings

P7_TS4

Boarding passes
are missing

P10_TS5_2017

The boarding
passes are
unreadable,

could you please
resend them?
Proof of
attendance in
meetings and/or
events, agendas,
tangible
outputs/products,
minutes of
meetings are
missing.

P7_Karshi_Mar

Boarding passes
are missing

P7_Internship1_Shu

Boarding passes
are missing

P7_Internship3_Rak

Boarding passes
are missing

P8_Internship1_Sherb

Proof of
attendance in
meetings and/or
events, agendas,
tangible
outputs/products,
minutes of
meetings are
missing

P8_Internship2_Bek

Proof of
attendance in
meetings and/or
events, agendas,
tangible
outputs/products,
minutes of
meetings are
missing

P8_Internship4_Bobur

Proof of
attendance in
meetings and/or
events, agendas,
tangible
outputs/products,
minutes of
meetings are
missing

P8_Internship5_Kuadrat Proof of attendance in meetings and/or events, agendas, tangible outputs/products, minutes of meetings are missing

P8_Internship6_Kuadrat Proof of attendance in meetings and/or events, agendas, tangible outputs/products, minutes of meetings are missing

P9_Internship1 Flight invoice is missing as well as proof of attendance in meetings and/or events, agendas, tangible outputs/products, minutes of meetings

Equipment:

E1 Could you please send the 3 offers ?

Subcontracting costs:

Expocontact Inv 468 Proof of payment is missing

For the time being, the analysis is suspended and will start again once the requested clarifications and supporting documents received.
Should you have any queries, please feel free to contact us.

Kind regards,

Danielle Picot

Financial Officer

<< OLE Object: Picture (Device Independent Bitmap) >>
European Commission

Education, Audiovisual and Culture Executive Agency (EACEA)
Managing programmes and activities on behalf of the European Commission

Erasmus+: Higher Education – International Capacity Building (Unit A4)

Office: JII 59 04/49, 1000 Brussels, Belgium
Mail address: EACEA – Av. du Bourget 1 – B-1049 Brussels - Belgium
Phone: +32.2.29.65861
danielle.picot@ec.europa.eu

<http://eacea.ec.europa.eu>

From: HERMAN Aldo (EACEA)
Sent: Tuesday, May 7, 2019 4:08 PM
To: Pasquale Daponte <daponte@unisannio.it>
Cc: HEINAMAKI Piia (EACEA) <Piia.HEINAMAKI@ec.europa.eu>
Subject: CBHE Project 561621 - Request for supporting documentation
Importance: High

Dear Mr Daponte,

We thank you for the submission of your final report for the abovementioned grant agreement that was registered by the Agency on **02/05/2019**.

Together with the project officer in charge of the monitoring of your project (in Cc of this message), I will conduct the financial analysis of the costs incurred and declared in your "Final Financial Statement". This analysis includes the sampling of support documents required for certain items of expenditure. You will find attached an excel file specifying the items for which the supporting documentation has to be provided. The first spreadsheet ("Documents") indicates which document(s) has(/ve) to be provided for each budget heading and the "comments info+" in each individual worksheet indicate if specific information have to be additionally provided for certain expenses.

<< File: 561621 (2015-3676)_Info+.xlsx >>

Please make sure that if your support documents are in another language than one of the 3 EU official working languages, all key words, dates, amounts and currencies used are clearly identified. If this arise, make sure you include for these key elements (at least), a translation/explanation in English (a handwritten translation is acceptable) or summary tables where the expenses concerned are clearly identifiable. Also, please provide all prior authorisations that you may have received from the Agency for certain activities and costs declared.

In addition to providing the financial documents, please note that you will also need to **upload your project results on the Erasmus+ Project Results Platform** (<http://ec.europa.eu/programmes/erasmus-plus/projects/>). We need to check and approve the results before being able to approve the final report.

We inform you that according to Articles II.1.2 and II.24.5 of the Grant Agreement, the payment time-limit is suspended as of the date of sending of this email and until the reception by the Agency of the support documents requested. This should occur within the next **30 days** (until the date of **06/06/2019**). Where the suspension period exceeds two months, you may request a decision by the Agency responsible on whether this suspension is to be continued.

Do not hesitate to contact us for further information or assistance should you need any.

Yours sincerely,

ALDO HERMAN
Financial Officer

<< OLE Object: Picture (Device Independent Bitmap) >>

European Commission

Education, Audiovisual and Culture Executive Agency (EACEA)
Managing programmes and activities on behalf of the European Commission

Erasmus+: Higher Education – International Capacity Building (Unit A4)
J-59 04/19

Office Address: Rue Joseph II, 59, BE-1000 Brussels

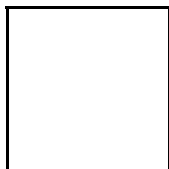
Postal Address: Avenue du Bourget, 1, B-1049
Brussels/Belgium

Tel: +32 2 295 97 06

aldo.herman@ec.europa.eu

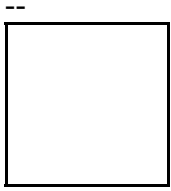
<http://eacea.ec.europa.eu>

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Prof. Pasquale Daponte, Dr. h.c.
IEEE Fellow Member
Past President of IMEKO
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<http://web.ing.unisannio.it/daponte>



Francesco Lamonaca

Da: Danielle.PICOT@ec.europa.eu
Inviato: martedì 21 gennaio 2020 11:34
A: daponte@unisannio.it
Cc: Piia.HEINAMAKI@ec.europa.eu; antonio.scianguetta@unisannio.it; mottola@unisannio.it; flamonaca@unisannio.it
Oggetto: RE: CBHE Project 561621 - Request for supporting documentation

Dear Mr Daponte,

Unfortunately I cannot open the documents. Could you please resend them?

Kind regards,
Danielle

From: Pasquale Daponte <daponte@unisannio.it>
Sent: Sunday, January 19, 2020 11:33 AM
To: PICOT Danielle (EACEA) <Danielle.PICOT@ec.europa.eu>
Cc: HEINAMAKI Piia (EACEA) <Piia.HEINAMAKI@ec.europa.eu>; antonio.scianguetta@unisannio.it; Piera Mottola <mottola@unisannio.it>; Francesco Lamonaca <flamonaca@unisannio.it>
Subject: CBHE Project 561621 - Request for supporting documentation

Dear Dr D.Picot,

thank you for your email.

You will find attached the requested information.

Please, do not hesitate to contact us for further information.

Kind Regards

Pasquale Daponte

----- Messaggio Inoltrato -----

Oggetto: RE: CBHE Project 561621 - Request for supporting documentation
Data: Thu, 16 Jan 2020 08:49:41 +0000
Mittente: Danielle.PICOT@ec.europa.eu
A: daponte@unisannio.it, Piia.HEINAMAKI@ec.europa.eu

Dear Mr Daponte,

As of today, I still have not hear from you. Therefore, I would be very grateful if you could send le the requested information by the 20th of January at the latest.

Kind regards,

Danielle Picot

From: PICOT Danielle (EACEA)

Sent: Friday, November 22, 2019 11:12 AM

To: 'Pasquale Daponte' <daponte@unisannio.it>

Subject: RE: CBHE Project 561621 - Request for supporting documentation

Dear Mr. Daponte,

I am taking over the financial analysis of your file from my colleague Mr. Herman.

Here are my comments following the reception of your supporting documents:

Staff costs:

	Timesheet
Ref. No	not dated.
3421704-3,	The
Ref.	contract
No3421704-	with the
7	University
	is missing
	Timesheet
Ref. No	not dated.
3421704-3,	The
Ref.	contract
No3421704-	with the
7	University
	is missing
Ref.	The
No3421704-	contract
10, Ref.	with the
No3421704-	University
14	is missing

Travel costs:

P1_TS7	Proof of attendance in meetings and/or events, agendas, tangible outputs/products, minutes of meetings are missing
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P1_TS12	Proof of attendance in meetings and/or events, agendas, tangible
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	outputs/products, minutes of meetings are missing
P1_TS20	Proof of attendance in meetings and/or events, agendas, tangible outputs/products, minutes of meetings are missing
P2-travel-3	Proof of attendance in meetings and/or events, agendas, tangible outputs/products, minutes of meetings are missing
P2-travel-3bis	Proof of attendance in meetings and/or events, agendas, tangible outputs/products, minutes of meetings are missing
P2-travel-4bis	Proof of attendance in meetings and/or events, agendas, tangible outputs/products, minutes of meetings are missing
P4_TS4	Proof of attendance in meetings and/or events, agendas, tangible outputs/products, minutes of

	meetings are missing
P4_TS4	Proof of attendance in meetings and/or events, agendas, tangible outputs/products, minutes of meetings are missing
P4_TS3	Attendee list is missing.
Ref 2	boarding passes and flight invoice are missing as well as proof of attendance in meetings and/or events, agendas, tangible outputs/products, minutes of meetings
P7_TS4	Boarding passes are missing
P10_TS5_2017	The boarding passes are unreadable, could you please resend them? Proof of attendance in meetings and/or events, agendas, tangible outputs/products, minutes of meetings are missing.
P7_Karshi_Mar	Boarding passes are missing
P7_Internship1_Sh	Boarding passes are missing
P7_Internship3_Rak	Boarding passes are missing

P8_Internship1_Sherb	Proof of attendance in meetings and/or events, agendas, tangible outputs/products, minutes of meetings are missing
P8_Internship2_Bek	Proof of attendance in meetings and/or events, agendas, tangible outputs/products, minutes of meetings are missing
P8_Internship4_Bobur	Proof of attendance in meetings and/or events, agendas, tangible outputs/products, minutes of meetings are missing
P8_Internship5_Kuadrat	Proof of attendance in meetings and/or events, agendas, tangible outputs/products, minutes of meetings are missing
P8_Internship6_Kuadrat	Proof of attendance in meetings and/or events, agendas, tangible outputs/products, minutes of meetings are missing
P9_Internship1	Flight invoice is missing as well

as proof of
attendance in
meetings and/or
events, agendas,
tangible
outputs/products,
minutes of
meetings

Equipment:

E1 Could you please send the 3 offers ?

Subcontracting costs:

Expocontact Inv 468 Proof of payment is missing

For the time being, the analysis is suspended and will start again once the requested clarifications and supporting documents received.
Should you have any queries, please feel free to contact us.

Kind regards,

Danielle Picot

Financial Officer

<< OLE Object: Picture (Device Independent Bitmap) >>

European Commission

Education, Audiovisual and Culture Executive Agency (EACEA)

Managing programmes and activities on behalf of the European Commission

Erasmus+: Higher Education – International Capacity Building (Unit A4)

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Phone: +32.2.29.65861

danielle.picot@ec.europa.eu

<http://eacea.ec.europa.eu>

From: HERMAN Aldo (EACEA)

Sent: Tuesday, May 7, 2019 4:08 PM

To: Pasquale Daponte <daponte@unisannio.it>

Cc: HEINAMAKI Piia (EACEA) <Piia.HEINAMAKI@ec.europa.eu>

Subject: CBHE Project 561621 - Request for supporting documentation

Importance: High

Dear Mr Daponte,

We thank you for the submission of your final report for the abovementioned grant agreement that was registered by the Agency on **02/05/2019**.

Together with the project officer in charge of the monitoring of your project (in Cc of this message), I will conduct the financial analysis of the costs incurred and declared in your "Final Financial Statement". This analysis includes the sampling of support documents required for certain items of expenditure. You will find attached an excel file specifying the items for which the supporting documentation has to be provided. The first spreadsheet ("Documents") indicates which document(s) has(/ve) to be provided for each budget heading and the "comments info+" in each individual worksheet indicate if specific information have to be additionally provided for certain expenses.

<< File: 561621 (2015-3676)_Info+.xlsx >>

Please make sure that if your support documents are in another language than one of the 3 EU official working languages, all key words, dates, amounts and currencies used are clearly identified. If this arise, make sure you include for these key elements (at least), a translation/explanation in English (a handwritten translation is acceptable) or summary tables where the expenses concerned are clearly identifiable. Also, please provide all prior authorisations that you may have received from the Agency for certain activities and costs declared.

In addition to providing the financial documents, please note that you will also need to **upload your project results on the Erasmus+ Project Results Platform** (<http://ec.europa.eu/programmes/erasmus-plus/projects/>). We need to check and approve the results before being able to approve the final report.

We inform you that according to Articles II.1.2 and II.24.5 of the Grant Agreement, the payment time-limit is suspended as of the date of sending of this email and until the reception by the Agency of the support documents requested. This should occur within the next **30 days** (until the date of **06/06/2019**). Where the suspension period exceeds two months, you may request a decision by the Agency responsible on whether this suspension is to be continued.

Do not hesitate to contact us for further information or assistance should you need any.

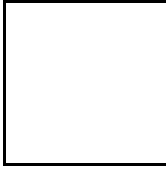
Yours sincerely,

ALDO HERMAN
Financial Officer

<< OLE Object: Picture (Device Independent Bitmap) >>

European Commission
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Prof. Pasquale Daponte, Dr. h.c.
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